

**MUNICIPAL DISTRICT OF ACADIA NO. 34.**  
**REGULAR MEETING, TUESDAY DECEMBER 12, 2023.**

54/2023

The Regular Meeting of the Municipal District of Acadia №. 34 was held in the Municipal Office in Acadia Valley on Tuesday, December 12, 2023. The Reeve called the meeting to order at 9:04 a.m. Councillors, Skappak, Heeg, Hoyt, Peers, Reeve Rafa, CAO Wallsmith and Assistant Dillabough were present at the meeting. The Reeve then asked Council to review the agenda for the December 12, 2023, meeting.

194/2023 COUNCILLOR SKAPPAK:

That the Agenda for December 12, 2023, be accepted by Council as amended.

Removal of Delegations: WaterSMART (Kim Sturgess)

New Business additions:

j. 2024 Fee Schedule, k. Office Holiday Closure l. Holiday Payout

CARRIED

195/2023 COUNCILLOR RAFA:

That the Council of the Municipal District of Acadia #34 enter into a closed session, (Economic and other interests as per *Freedom of Information and Protection of Privacy Act*, Part 1, Division 2, Section 27) – Personnel at 9:15 a.m.

CARRIED

196/2023 COUNCILLOR RAFA:

That the Council of the Municipal District of Acadia #34 exit the closed session at 10:10 a.m.

CARRIED

197/2023 COUNCILLOR SKAPPAK:

That the Council of the Municipal District of Acadia №. 34 accept the Regular Council Meeting Minutes of November 14, 2023, as presented.

CARRIED

198/2023 COUNCILLOR PEERS:

That the Council of the Municipal District of Acadia №. 34 accept the Organizational Meeting Minutes of November 30, 2023, as presented.

CARRIED

BUSINESS ARISING FROM PAST MEETING MINUTES:

-None

**DELEGATIONS:**

James Park and Jory Hoffman met with council at 10:15 a.m. to go over their monthly activity reports. The bracket for the grader wing has now been installed and the new grader is working well. The Christmas lights are up, we should look at starting to replace some in the future. James and Jory have been working with the Rec. club to get the curling plant started up and the ice installed. James has received some quotes on the generator for the water plant but is thinking we should consider getting a bigger generator to run the whole building, he is just waiting for a final quote on the bigger unit. For future planning we should be looking at replacing the lights in the curling and skating rink as they are getting harder to find. James will be away on holidays from December 27-January 12, Garth from HK will be take care of the water system for the 2 weeks with Jory doing the daily readings.

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Jory attended IST in Calgary (South region hosted) last week and will attend ASB Conference in Lethbridge January 22-24.

Jordan Kuhn met with council at 10:25 a.m. to inquire about the rezoning of a privately owned lot.

Jordan also gave an update on the work the Rec. Club has been doing in the Curling rink Arena and Cafe. Dan will be done in the Café on December 15<sup>th</sup> and it will need some work/repair before it can re-open. Jordan will get some quotes on the Café and bring back to council to see if the Municipality will help with some of the costs, he would also like an agreement drafted between the clubs on who is responsible for what in the buildings that the MD owns.

**NEW BUSINESS**

- a. Grazing Lease Policy
- b. Equipment Sale
- c. 2024 COLA
- d. Interim Budget 2024 – 2026
- e. 2023 Reserve Transfers
- f. Employee Christmas Gift
- g. 2023 Staff Fund Contribution
- h. Bylaw 2023/789 – Temporary Borrowing Bylaw
- i. Interim CAO Appointment
- j. 2024 Fee Schedule
- k. Office Holiday Closure
- l. Holiday payout

**199/2023 COUNCILLOR SKAPPAK:**

That the Council of the Municipal District of Acadia №. 34 approve Policy 2201 - Grazing Lease Policy as presented.

CARRIED

**200/2023 COUNCILLOR HEEG:**

That the Council of the Municipal District of Acadia №. 34 advertise the sale of surplus equipment by tender, with a closing date of February 12, 2024.

CARRIED

**201/2023 COUNCILLOR HEEG:**

That the Council of the Municipal District of Acadia №. 34 approve a 3% COLA increase to all salaried staff based on a salary of \$76,875.

CARRIED

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202/2023 COUNCILLOR RAFA:

That the Council of the Municipal District of Acadia №. 34 approve a \$1500/month increase to James Park's salary starting April 1, 2024 until a new replacement is hired and trained. Due to internal staffing the position will be re-posted in the New Year.

CARRIED

203/2023 COUNCILLOR PEERS:

That the Council of the Municipal District of Acadia №. 34 approve the 2024-2026 interim budget as presented and attached.

CARRIED

204/2023 COUNCILLOR HEEG;

That the Council of the Municipal District of Acadia №. 34 make the following transfers into reserves for the 2023 year:

Description	Amount
Transfer to Gravel Reserve	\$43,400
Transfer to Equipment Reserve	\$45,000
Transfer to Water System Reserve	\$25,000
Transfer to Sewer System Reserve	\$8,250

CARRIED

205/2023 COUNCILLOR RAFA:

That the Municipal District of Acadia №. 34 issue Christmas gift certificates to all T4 Staff at any business of their choice in Acadia Valley. 5 salaried employees will receive \$250 and 1 part-time (casual) will receive \$125.

CARRIED

206/2023 COUNCILLOR SKAPPAK:

That the Council of the Municipal District of Acadia №. 34 issue \$1,000 into the Employee fund for the 2023 allocation.

CARRIED

207/2023 COUNCILLOR HEEG;

That the Council of the Municipal District of Acadia №. 34 give 1<sup>st</sup> reading to Bylaw 2023-789, A Temporary Borrowing Bylaw

CARRIED

208/2023 COUNCILLOR SKAPPAK;

That the Council of the Municipal District of Acadia №. 34 give 2<sup>nd</sup> reading to Bylaw 2023-789, A Temporary Borrowing Bylaw

CARRIED

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209/2023 COUNCILLOR PEERS;

That the Council of the Municipal District of Acadia No. 34 unanimously agree to give 3<sup>rd</sup> reading to Bylaw 2023-789, A Temporary Borrowing Bylaw

CARRIED UNANIMOUSLY

210/2023 COUNCILLOR HOYT;

That the Council of the Municipal District of Acadia No. 34 give 3<sup>rd</sup> and final reading to Bylaw 2023-789, A Temporary Borrowing Bylaw.

CARRIED

211/2023 COUNCILLOR HEEG;

That the Council of the Municipal District of Acadia No. 34 appoint Deena Dillabough as interim CAO effective December 20, 2023

CARRIED

212/2023 COUNCILLOR SKAPPAK;

That the Council of the Municipal District of Acadia No. 34 amend the following on the 2024 fee schedule:

-Cattle Chute rental \$40.00/day

-Tree Planter \$40.00/day

-Fire Department Members - \$25.00/hour based off Policy 1709

-Remove Municipal Lease Transfer (family)

CARRIED

213/2023 COUNCILLOR RAFA:

That the Council of the Municipal District of Acadia No. 34 close the MD office from December 25-28 but will open Friday December 29 from 9:00a.m. – 12:00p.m. process month end transactions. The MD will also be closed January 1, 2024 for New Year's Day.

CARRIED

214/2023 COUNCILLOR RAFA:

That the Council of the Municipal District of Acadia No. 34 pay out the remainder of Holiday's for 2023 to Deena Dillabough and James Park.

CARRIED

215/2023 COUNCILLOR PEERS:

That the Monthly Statement, having been checked by Reeve Rafa and Councillor Skappak be accepted by Council.

CARRIED

216/2023 COUNCILLOR SKAPPAK:

That the attached list of bills has been paid and reviewed by Council. Including A/P Cheques and Payroll Cheques 17248-17301

CARRIED

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**COMMITTEE REPORTS**

**COUNCILLOR PEERS:** - Report Attached  
October 23 - Club meeting with members from the Community Club, WPS Students Union, WPS Parent Council, KC Club, AV Rec Club, Sunset Club and the Prairie Elevator Society to discuss budgets and projects  
October 24 -BCMD Board meeting to finalize the new Clinic drawings.  
October 25 -ASB meeting  
October 25 -Irrigation Steering Committee meeting  
October 25 -Public Grazing Lease meeting  
October 26 - Prairie Rose School Division representatives meeting in Acadia Valley to discuss staffing and housing concerns.  
October 26 -Organization meeting and AFSC meeting  
November 1 -Grazing Lease Review meeting  
November 22 -Irrigation Steering Committee meeting  
November 30 -BCMD Board meeting  
November 30 -Budget Review meeting

**COUNCILLOR SKAPPAK:** - Report Attached  
November 22 -Irrigation Steering Committee meeting  
November 26 -Application review  
November 30 -Budget Review meeting  
December 5 -AHS meeting  
December 8 -PEP meeting

**COUNCILLOR HEEG:** -Report Attached  
November 16 -RDRMUG  
November 22 -Steering Committee meeting  
November 29 -Irrigation Committee meeting  
December 6&7 -Irrigation meeting Calgary

**COUNCILLOR HOYT:**  
December 6&7 -Irrigation meeting Calgary

**REEVE RAFA:** -Report Attached  
November 22 -Steering Committee meeting  
November 30 -Budget Reviewing meeting  
December 5 -AHS meeting  
December 8 -PEP meeting

Councillor Rafa adjourned the meeting at 11:40 a.m.

Minutes adopted this 9th day of January 2024.

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Reeve Rafa

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Interim CAO Dillabough