

MD of Acadia #34:

POLICY NO. : 2308

Title: Sidewalks

Subject Area: Road Maintenance

Approval Date: 8 August 2017 Revision Date(s):

Policy Statement:

New sidewalks in the MD shall be installed at the request of the property owner and on a cost-basis. Existing sidewalks shall be maintained by the MD in most cases.

Principles:

New Sidewalks:

- a. The municipality will consider building new sidewalks only where it can be demonstrated to be in the public interest and where pedestrian need is beyond that normally expected.
- b. Property owners may request a sidewalk to be installed on municipal property adjacent to their property.
- c. New sidewalk construction is to be done on a cost share basis:
 - i. The property owner shall be responsible for the full cost of the concrete product, including freight.
 - ii. The municipality shall be responsible for the materials, labour and equipment required for sidewalk construction, including framing, gravel, compaction, labourers, and finishers.
- d. Payment for the property owner's share of the new sidewalk shall be due within 30 days of the invoice date.

Sidewalk Maintenance:

- e. In most cases, the MD of Acadia assumes maintenance responsibility and costs for sidewalks in Acadia Valley.

- f. Sidewalks shall be repaired according to a scheduled maintenance plan as determined by the Public Works Supervisor.
- g. In cases of negligent, incidental or willful damage to sidewalks, the MD may charge all costs associated with sidewalk repair back to the property owner or offending party. This shall be determined by the Public Works Supervisor and the CAO.
- h. This policy shall remain in effect until council decides to amend or remove it.

2. Definitions

- a. Property Owner- The person, persons or organization that owns a particular property adjacent to the municipal road where the sidewalk is or will be located.

3. Roles and Responsibilities:

- a. Property Owners are responsible for notifying MD of Acadia administration when they are interested in new sidewalk construction.
- b. The Public Works Supervisor is responsible for determining, in consultation with the property owner, the location and size of the sidewalk.
- c. The Public Works Department is responsible for the installation of the sidewalk.
- d. Administration is responsible for the invoicing of material

Approved by Council: 8 August 2017

Chief Administrative Officer